



## Welcome to the Hancock County Community Foundation! Board Member Orientation Agenda

- I. What is a Community Foundation?
  - a. What does it do?
  - b. How did we get started and what was Lilly Endowment's role in our creation?
  - c. History of the Hancock County Community Foundation
  
- II. Your Role as a Board Member
  - a. Ambassadorship!
    1. Job Description
    2. Mentors
  - b. Meeting Preparation, Attendance and Participation
    1. Boardable
  - c. Committee Work
    1. Committee Assignments
  
- III. HCCF-Our Vision for the Future
  - a. The Strategic Plan: 2021-2024
  - b. 2021 Organizational Goals
  - c. 2021 Workplan
  
- IV. HCCF Organizational Structure & Responsibilities
  - a. The Organizational Chart
    1. Staffing and Committees
  - b. Strength to Serve (Finance)
    1. Key Documents for Board Review
    2. Audit
    3. Budgeting
    4. Investment and Spending Policies
  - c. Partners in Excellence (Grantmaking and Nonprofit Support)
    1. Unrestricted
    2. Designated
    3. Nonprofit Work-Partners in Excellence
  - d. Education Across the Ages
    1. Early Childhood Literacy
    2. Traditional Scholarships
    3. Adult Scholarships
  - e. Y-GIVE
  
  - f. Engagement & Giving
    1. Key Audience Groups
    2. Funds & Gift Types
  
- V. Sharing the good news of HCCF
  - a. Marketing Pieces, Website, Social Media, etc.
  - b. Press and Publications (newsletters, annual report, etc.)